



**Office of Economic Development
Request for Proposals
Economic Impact Analysis of the Proposed Coal Train Operations**

The City of Seattle's Office of Economic Development (OED) is seeking an evaluation of the potential economic impacts of the proposed coal train operations in the City of Seattle, with particular focus on Seattle's north waterfront and Duwamish Manufacturing and Industrial Center. Findings from this initial economic impact analysis will inform City of Seattle policymakers, interested stakeholders, and the general public of the potential range and magnitude of local economic impacts from the proposed coal terminal and associated train operations. The impact analysis should include:

- Impacts on operations and employment for the Port of Seattle
- Impacts on operations, employment and sales for businesses along the proposed coal train route, including the Duwamish industrial and north waterfront districts
- Evaluation of the displacement of higher value goods being shipped by rail
- Determination of additional infrastructure improvements or policy measures that would be required to support coal train operations and/or mitigate coal train impacts

This analysis should incorporate any existing related transportation and economic analyses for a complete understanding of the coal trains' economic impact, including any regional and statewide economic impact studies.

This evaluation must be completed by March 30, 2013.

BUDGET

Proposed budget: \$25,000

REQUEST FOR PROPOSALS (RFP) SUBMISSION REQUIREMENTS

Responses to the RFP must include:

1. A description of your organization/firm's experience and capacity in conducting economic impact analysis
2. Submission of qualifications and background for key staff
3. A concept-level description of your approach to the impact analysis
4. A detailed project scope of work and timeline that outlines:
 - a. Specific work items
 - b. Key milestones
 - c. Deliverables
5. Proposed budget and schedule

SUBMISSION PROCESS

An electronic submission of your response must arrive no later than 5:00 p.m. on Friday, December 21, 2012 to:

Roque Deherrera
Office of Economic Development
roque.deherrera@seattle.gov



SCHEDULE

Submission deadline: December 21, 2012 (5:00 PM PST)

Notification of selection: January 4, 2013

Contract executed by: January 18, 2013

OED staff will review the responses to this RFP and select the successful respondent.

CONTRACTS

OED will develop contracts with the successful organization. The contracts will include a scope of work and project milestones and outcomes. Reimbursement will be based on achievement of project milestones and outcomes. OED retains the right to revise budget requests to reflect funding availability.

PROTEST PROCEDURES

The City of Seattle retains the right to reject any responses and is not required to award any funds if in its opinion the response failed to meet its requirements.

In the event that an unsuccessful RFP respondent wishes to protest the selection of a successful respondent, they must do so by submitting in writing the reason for the protest to the Director of OED. Any such protest must be received within three (3) business days of receipt of notification of the successful respondent.

The decision of the Director will be final and conclusive unless the respondent affected makes a written request for reconsideration by the Director. Such a request must be received within three (3) business days after receipt of the Director's decision. A request for reconsideration will be denied unless the respondent affected shows the request is based on information that was not available prior to the protest. The Director shall consider all the facts available and issue a decision within five (5) business days after receipt of the request for rehearing, unless additional time is necessary, in which case, the affected respondent will be notified of the delay.

WOMEN AND MINORITY-OWNED BUSINESS USE REQUIREMENTS

There will be no Women and Minority-Owned Business (WMBE) set-aside requirements on the resulting contract. However, in accordance with the Seattle Municipal Code 20.46A, the selected contractor will be required to make affirmative efforts to utilize WMBEs in performing the contract, whether as subcontractors, suppliers, or in any other capacity. The selected contractor must also comply with affirmative action and equal employment opportunity provisions mandated by SMC 20.44.

FAIR CONTRACTING PRACTICES ORDINANCE

The selected contractors will be required to comply with the Fair Contracting Practices Ordinance of the City of Seattle (Ordinance 119601), as amended. Conduct made unlawful by that ordinance constitutes a breach of contract. Engaging in an unfair contracting practice may also result in the imposition of a civil fine or forfeiture under the Seattle Criminal Code as well as various civil remedies.

QUESTIONS

If you have any questions about this RFP, please contact Roque Deherrera at (206) 684-8591 or roque.deherrera@seattle.gov